

Conditions of Entry

Each artist can submit a maximum of 30 items:

UP TO 2 PAINTINGS- Maximum total width allowed 1 metre (Whether one or two paintings)

Plus 2 small paintings x 25cm in width,

Plus 6 unframed paintings (Unstrung and presented in protective cellophane)

The balance of your 30 items may be made up of Applied Art (including cards)

1. **Bi-monthly Changeovers. All artworks must be original, & totally the work of the artist.**

Copies are permitted only when the original artist or photographer is acknowledged in the title and permission has been given for its use.

2. Artworks can be photographed and used by the society for promotional purposes.

3. All work is to be well framed or on a gallery style canvas with staple free edges. All edges of canvas to be painted & suitably fitted with cord or coated wire.

4. Unframed canvases must have all staples covered by tape or paper (not masking or electrical tape).

5. The hanging committee reserves the right to reject any damaged or marked frames & artwork.

6. Artist's name, title, medium and price must be on the back of all paintings displayed on approved gallery labels. (available at the office)

7. Unframed work on paper must be presented with a matt and wrapped in cellophane.

8. Oils should be dry and pastels and watercolour framed under glass.

9. A commission of 20% applies to all items valued at \$50.00 or more. A 10% commission applies to items under \$50.00.

10. To enter applied art souvenirs you must also have hanging art entered.

11. Please collect unsold, applied art (includes cards) before delivering new items

12. All possible care will be taken of exhibits but no responsibility will be accepted for loss or damage.

13. Membership requirements include rostered duty 3 hours per month at the gallery, whether hanging works or not.

Failure to do duty may result in artworks not being displayed.

14. All work must be less than 5 years old and can only be displayed in the general exhibitions once per calendar year.

15. Any enquiries regarding payment for sales must be addressed to the treasurer by email at toukleyartgallery@gmail.com.

Note: Only items sold may be replaced with items of a similar size and must be registered on a replacement form available in the library.

Changeover Dates	Forms Due - Monday	Drop off / Pick up Thursday 2 – 3pm	Drop off / Pick up Friday 9-10am
May Changeover	11 May 2020	21 May 2020	22 May 2020
July Changeover	13 June 2020	23 May 2020	24 May 2020
Sept Changeover	14 Sept 2020	24 Sept 2020	25 Sept 2020
Nov Changeover	9 Nov 2020	19 Nov 2020	20 Nov 2020

Treasurer's Notes
