



Artist Name.....  
 Phone.....  
 Email.....

## ENTRY FORM - ART & SCULPTURE

**I HAVE READ AND AGREE TO THE CONDITIONS BELOW & CERTIFY THAT THESE WORKS ARE MY OWN WORK AND DO NOT INFRINGE ANY COPYRIGHT.**

**Painting 1 (or Sculpture)**

Size: .....  
 Title: .....  
 Medium:.....  
 Price:.....  
 Sold/Sign out .....

**Painting 2 (or Sculpture)**

Size:.....  
 Title:.....  
 Medium:.....  
 Price:.....  
 Sold/Sign out.....

**Painting 3 (30cm or less)**

Size: .....  
 Title: .....  
 Medium:.....  
 Price:.....  
 Sold/Sign out.....

**Painting 4 (30cm or less)**

Size:.....  
 Title:.....  
 Medium:.....  
 Price:.....  
 Sold/Sign Out.....

**UNFRAMED**

	<u>Title</u>	<u>Medium</u>	<u>Price</u>	<u>Sold/sign out</u>
1.	.....	.....	.....	.....
2.	.....	.....	.....	.....
3.	.....	.....	.....	.....
4.	.....	.....	.....	.....
5.	.....	.....	.....	.....
6.	.....	.....	.....	.....

<b>Office Use Only:</b>  Sales:  Less Commission.  Paid to Artist:	<b>Comments:</b>
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Changeover Dates	Forms Due - Monday	Drop off / Pick up Thursday 2 – 3pm	Drop off / Pick up Friday 9-10am
JUNE Changeover	21 <sup>ST</sup> June 2020	25 <sup>th</sup> June 2020	26 <sup>th</sup> June 2020
SEPTEMBER Changeover	14 <sup>th</sup> September 2020	24 <sup>th</sup> September 2020	25 <sup>th</sup> September 2020
NOVEMBER Changeover	9 <sup>th</sup> November 2020	19 <sup>th</sup> November 2020	20 <sup>th</sup> November 2020
JANUARY Changeover	10th January 2021	21 <sup>st</sup> January 2021	22 <sup>nd</sup> January 2021
MARCH <b>Exhibition</b>	7 <sup>th</sup> March 2021	18 <sup>th</sup> March 2021	19 <sup>th</sup> March 2021

## Conditions of Entry

### Each artist can submit the following:

UP TO 2 PAINTINGS- Maximum TOTAL width allowed 1 metre (Whether one or two paintings)

OR UP TO 2 SCULPTURES.

Plus 2 small paintings x 30cm in width,

Plus 6 unframed paintings (Unstrung and presented in protective cellophane)

1. **Bi-monthly Changeovers. All artworks must be original, & totally the work of the artist.**  
Copies are permitted only when the original artist or photographer is acknowledged in the title and permission has been given for its use.
2. Artworks can be photographed and used by the society for promotional purposes.
3. All work is to be well framed or on a gallery style canvas with staple free edges. All edges of canvas to be painted & suitably fitted with cord or coated wire.
4. Unframed canvases must have all staples covered by tape or paper (not masking or electrical tape).
5. The hanging committee reserves the right to reject any damaged or marked frames & artwork.
6. Artist's name, title, medium and price must be on the back of all paintings displayed on approved gallery labels. (available at the office)
7. Professional artists should also supply their ABN.
8. Oils should be dry and pastels and watercolour framed under glass.
9. A commission of 20% applies to all items valued at \$50.00 or more. A 10% commission applies to items under \$50.00.
10. To enter applied art souvenirs you must also have hanging art entered.
11. Please collect unsold art before delivering new items.
12. All possible care will be taken of exhibits but no responsibility will be accepted for loss or damage.
13. Membership requirements include a minimum rostered duty of 3½ hours per month at the gallery, whether hanging works or not. Failure to do duty may result in artworks not being displayed.
14. All work must be less than 5 years old and can only be displayed in the general exhibitions once per calendar year.
15. Any enquiries regarding payment for sales must be addressed to the treasurer by email at [toukleyartgallery@gmail.com](mailto:toukleyartgallery@gmail.com).

**Note: Only items sold may be replaced with items of a similar size and must be registered on a replacement form available in the library.**